QUICK REPORT REVIEW
During Fall Semester, Campus Services added new programs, provided funding for student and campus groups, reinvested funds in renovations and construction projects and received awards and honors. This report contains highlights.

PROGRAMS
- The Auxiliary Services Council of Georgia held its 13th Annual Meeting at Clark Atlanta University, Sept. 18-19 – page 2
- Barnes & Noble @ Georgia Tech conducted several programs including the Lucky Seat Promotion, #1 Fan Contest, Campus Appreciation Sale and the Fall Textbook Buyback – page 2
- BuzzCard and Vending partnered to offer a five percent discount on products purchased with BuzzCards from vending machines – page 2
- Campus Services BuzzFunds awarded funding to 25 groups during Fall Semester, including the Active Minds Out of the Darkness Walk, Sunday, Nov. 4 – page 2
- Georgia Tech Dining Services launched a mobile app, QBOT, as a loyalty program, rewarding its customers with coupons and free food – page 3
- Dining Services meal plan sales were up 9.6 percent from Fall 2011 – page 3
- Housing’s fall occupancy recorded 100.31 percent occupancy or 8,679 beds filled – page 3
- Campus Services Leader 2 Leader program continued into its fifth year, changing its format to monthly luncheon meetings with a variety of students getting their opinions on how best to improve Campus Services departments. Parking and Transportation Services, Health Services and the Bookstore were the three departments discussed in Fall Semester – page 3

SERVICES
- Barnes & Noble @ Georgia Tech held events, including Neville Isdell, former CEO of Coca-Cola, author event, and an Apple Launch Party, highlighting new Apple products - page 4
- Georgia Tech Dining Services held two ribbon cuttings and grand openings during Fall Semester. Subway Great Wraps, making Georgia Tech the first college to have a Great Wraps on campus – page 4
- Human Resources celebrated its TimeOut online leave management system with all monthly paid employees (excluding GTRI) having the ability to use the system – page 5
- The Colony Bistro, an eclectic café, opened in the space formerly occupied by The Quad Café – page 5-6
- Stamps Health Services launched its new immunization online records processing website – page 6

FACILITIES
- Highland Bakery construction began in the space formerly occupied by Junior’s Café – page 6
- Housing continued its planned renovations for Glenn/Towers Residence Halls – page 7
- Peters Parking design phase began – page 7

IN THE NEWS… - page 7

Aaron Fowler (left), Campus Transportation Planner, and Kasim Reed, City of Atlanta Mayor, attended the Technology Square Bike Lane opening, a collaboration with the City of Atlanta, the Atlanta Bicycle Coalition and Georgia Tech.
Programs

Auxiliary Services Council of Georgia

- Twenty public and private colleges and universities attended the 13th Annual Meeting of the Auxiliary Services Council of Georgia at Clark Atlanta University, Tuesday-Wednesday, September 18-19.
- Educational topics ranged from the State Budget Update by Dene Sheheane (Executive Director for Government and Community Relations at Georgia Tech) to Social Media and Dining Services by Rob Nolen (Manager of Culinary & Hospitality Services, Kennesaw State University).

Barnes & Noble @ Georgia Tech

Lucky Seat Promotion

- During the Middle Tennessee State University and Duke University games, the Bookstore held a Lucky Seat Promotion; a seat was chosen at random, and the fan sitting in it was presented with a prize pack by Buzz and two Georgia Tech cheerleaders.

#1 Fan Contest

- The Bookstore ran a #1 Fan Contest with the Athletics department on Facebook. More than 50 fans submitted photos to the contest and more than 2,400 people participated in the voting process. The Bookstore garnered more than 300 likes on Facebook.

Campus Appreciation Sale

- During the Fall Campus Appreciation Sale, students, staff and faculty saved 20% on Georgia Tech apparel and gifts. Overall, the campus saved more than $40,000.

Textbook Buyback

- During the Fall Textbook Buyback, the Bookstore gave students almost $90,000 in cash for their textbooks.

BuzzCard

- BuzzCard and Vending partnered to offer a five percent discount for people using their BuzzCards at vending machines.

BuzzFunds

Campus Services BuzzFunds processed 25 requests and awarded funding to the following student and campus organizations during fall semester:

1. Active Minds Out of the Darkness Walk
2. ADAPTS Amazing Race
3. AIESEC SoHo Reception Weekend
4. Cure your Cravings with China Care
5. Erato
6. freShGA’s One Night Stand
7. Georgia Tech Bike Week
8. Georgia Tech Campus Lions Club Charter Night
9. Health Educator Candidate Lunch
10. iPrevent Fire Safety
11. Leader 2 Leader Monthly Luncheons
12. Midnight Breakfast
13. MLK Day of Service
14. National Panhellenic Step Show
15. Presidents’ Summit
16. Sigma Gamma Rho Sorority Men’s Appreciation Week

Campus Services BuzzFunds contributed funding to the Active Minds Out of the Darkness Walk, Sunday, Nov. 4. Dr. Jennifer Fortner, GeorgiaTech Psychiatrist, and family participated. The walk helped raise awareness of Georgia Tech’s Active Minds chapter and connected students with a group focused on understanding and preventing suicide through research, education and advocacy.
BuzzFunds (continued)

17. Stop Hunger Now Meal Packaging Event
18. Student Center Bringing Campus to Life
19. Student Center Beach Event
20. Student Government Association Sustainability Forum
21. Take a Prof to Lunch, Fall Semester
22. Team Buzz
23. Tech the Halls
24. Tech Rec Takeover
25. Vietnamese Moon Festival

Georgia Tech Dining Services

- Total Meal Plan Sales for Fall 2012 – 8,435 up 9.6 percent from Fall 2011.
- Georgia Tech Dining Services implemented the LeanPath Waste Tracking System at North Avenue and Woodruff Dining Halls. The system generated significant waste awareness among the staff at each location with waste reduction as the primary objective moving forward.
- The Fall Semester Farmers Markets expanded to include an average of 15 vendors per market, and added additional products, including local produce and breads.
- A bio-digester, which naturally converts food waste into water within 24 hours, was introduced at North Avenue Dining Hall.
- Dining Services held its first annual Food Day event which featured a chef prepared dish using ingredients sourced from our Farmers Market vendors.
- Dining Services launched the QBOT mobile application, September 6th & 7th at Dunkin’ Donuts, Essential Eats, Great Wraps, Westside Market and Ferst Place. On November 13th, Dining Services added Rosita’s Cantina to the app.

Housing

- Occupancy for Fall 2012 – 8,679 (100.31% occupied).

Georgia Tech Dining Services launched its QBOT app, Fall Semester. The app has a scanner that allows customers to use the app as a Loyalty program, giving coupons and savings at six Georgia Tech Dining Services’ locations.

Human Resources

Family Friendly Task Force

Human Resources co-led the Institute’s Task Force on family-friendly policies. The group was charged with (1) studying and assessing the environment in which Georgia Tech supports the family responsibilities of our employees, (2) conducting a review and inventory of current programs and identifying possible gaps and (3) making recommendations regarding the continuation, modification and addition of activities and policies to enhance the Institute’s family-friendly culture.

Leader 2 Leader

- In its fifth year, Campus Services Leader 2 Leader program changed its format from a dinner meeting in fall and a spring, all-day Saturday meeting, to monthly luncheon meetings.
- A group of eight to 15 students were invited to have lunch with the Vice President of Campus Services, individual department administrators and the Campus Services Director of Communications, discussing the individual departments and how to make improvements.
- While some students like the Student Government Association Campus Services Committee Chair attended most luncheon
LEADER 2 Leader (continued)

meetings, each luncheon had a diverse group of student representatives.
•  Three meetings were held during fall semester: September meeting discussion was Parking & Transportation; October was Health Services and the November discussion was the bookstore.

PARKING & TRANSPORTATION SERVICES
•  Converted faculty/staff payroll deduction to the MARTA Breeze Card. Participants in the program will be able to automatically refill their Breeze Card every month, thus removing the need to walk to the Student Center every month to pick-up paper tickets.
•  Continued collaborative work with Industrial & Systems Engineering as part of their Vertically Integrated Project (VIP) initiative. Specifically, this VIP project focuses on improving the overall level of service on the Tech Trolley by minimizing the amount of “bus bunching.” Staff worked with VIP team members on the hardware needed to support a full implementation of the application on the Tech Trolley.

STUDENT CENTER
•  Held events during Fall Semester that created interest and fulfilled the Student Center’s slogan, “Bringing Campus to Life,” including:
  ○  Outdoor Movie – The Avengers (Sept.)
  ○  Georgia Tech Night at Six Flags (Sept.)
  ○  Homecoming Celebrations, i.e., Homecoming Concert and Dec-a-Door Contest (Oct.)
  ○  Presidential Television Debates in Student Center (Oct.)
  ○  Live and Let Sting! 2012 Homecoming Carnival (Oct.)
  ○  So You Think Tech Can Dance (Nov.)
  ○  Student Center Craft Fair (Nov.)
  ○  Tech Rec Takeover (Nov.)
  ○  Light Up the Night! at Botanical Gardens (Dec.)
  ○  Student Center Study Break (Dec.)

Services

Barnes & Noble @ Georgia Tech

Author Event – Neville Isdell
•  Neville Isdell, former CEO of Coca-Cola, was at Georgia Tech as part of the Georgia Tech Institute for Leadership and Entrepreneurship Impact Speaker Series. He spoke about his book "Inside Coca-Cola." Eighty-five copies of the book sold.

Apple Launch Party
•  The Technology Store hosted a day-long launch party to highlight the new Apple products. A total of 170 iPad Minis sold in November as a result.

Georgia Tech Dining Services
•  Dining Services held two ribbon cuttings and grand openings during fall semester, Subway and Great Wraps.

Subway Grand Opening and Ribbon Cutting (left to right) Jay Jenkins (Construction Project Manager, Campus Services), Rich Steele, (Senior Director, Auxiliary Services), Ryan Fork (Computer Science Major), Paul A. Strouts (Vice President, Campus Services), Staci Flores (General Manager, Georgia Tech Dining Services), Joey Slater (President, Residence Hall Association), Suchita Patel (SCPC Ramblin’ Nights Chair), Kim Harrington (Director, Student Center).
**Georgia Tech Dining Services (cont)**

- When Great Wraps opened in the Student Center Food Court fall semester, it created another Georgia Tech first on a college campus. Georgia Tech is the first to open a Great Wraps just like it was the first college campus to open a Chick-fil-A.
- Dining Services held a Fall Semester Faculty/Staff Appreciation Day at North Avenue Dining Hall, Friday, Dec. 7, encouraging Georgia Tech employees to eat lunch with a $5 entrance to the dining hall.
- During November, several units had health inspections by the Fulton County Health Department and all received good scores. The units inspected and the scores received:
  - North Avenue Dining (100, 100, 100, 100, 99 and 96)
  - Brittain Dining (93)
  - Athletics Training Table (99)
  - H2O (100)
  - Starbucks (100)
  - Subway (99)
  - Woodruff Dining (92)

**Human Resources**

**TimeOut**

- Human Resources continued the implementation of TimeOut, a leave management system.
- By developing an online system for reporting and tracking vacation, sick, consulting, and court leaves, the Institute alleviates the inconsistencies and inefficiencies of the decentralized leave management process.
- Implementing a new tool for monthly employees to request and report time and for supervisors to approve and certify time allows the Institute to mitigate time reporting risks and comply with Board of Regent guidelines.
- TimeOut rolled out to several colleges/schools and departments.

- This was the final phase of the TimeOut implementation.
- All monthly paid employees (excluding GTRI) are now able to electronically request leave from their manager and report leave from the previous month.

**Open Enrollment & New Benefit Plans**

- The Benefits Team led an aggressive communications campaign to inform employees of upcoming benefit changes. Human Resources ensured benefits-eligible employees had the opportunity to reconsider their benefit elections and adjust them to best match their life and future expectations during the open enrollment season.
- Three new Georgia Tech plans were introduced to employees during open enrollment: Delta Dental HMO, Delta Dental PPO, and ARAG Group Legal Plan.

**The Colony Bistro.** Dana Hartley (Earth & Atmospheric Sciences) works in the same building as The Colony Bistro and enjoys its food. “The food at Colony Bistro is delicious and interesting,” Hartley said. “[It] is perfect for bringing visiting speakers and faculty candidates. Furthermore, it is a great relaxing spot to meet up with colleagues!”
The Colony Bistro
- The Colony Bistro opened in the former location of the Quad Café in the Biotechnology Quad off 315 Ferst Drive.
- With a menu of international flare from Moroccan Stuffed Tomatoes to Chinese Bing, the café opened for lunch and catering Fall Semester.

Parking & Transportation Services
- Enhanced service on the Midnight Rambler by adding a second trolley on the route, improving the frequency of service to a trolley every 15 minutes. This route operates from 9pm to 3am weekdays and weekends.
- Partnered with Athletics and Atlantic Station on the operation of the Tech Town Trolley for seven (7) home football games.
- Partnered with the Woodruff Arts Center, Student Government Association, and Student Affairs in the start-up and weekly operating of service to the Woodruff Arts Center.
- Completed a contract agreement with GOTCHA Ride for the startup of service during the Fall FY2013 semester. Service began late fall with five (5) electric vehicles. This service is expected to supplement existing transportation options.

Stamps Health Services
- Launched new immunization online records processing website.
- Held a communications campaign to reduce above-average fall semester surge of pneumonia; campaign worked; cases dropped after reminders of washing hands, coughing in elbow area and make doctor appointments if symptomatic, circulated on campus.
- Conducted various in-clinic and satellite flu shot clinics (Piedmont Room in Student Center Commons) to administer flu shots to students, faculty and staff.
- Worked with the DeKalb Board of Health to offer free HPV (human papillomavirus – Gardasil) vaccinations. These vaccinations are in three doses; two clinics were held for the first two doses, one in September and another in November. The third clinic is scheduled for spring semester.

GOTCHA RIDE. Parking & Transportation Services signed a contract with GOTCHA Ride to add the fleet of electric vehicles as campus alternative transportation. The cars are driven by students and sponsored by advertisements. The student drivers accept tips and the cars travel on and off campus to such places as restaurants and entertainment venues.

Facilities

Reinvestment and Usage
On-campus Food
Highland Bakery
- Construction started for Highland Baker in the former Junior’s Café location in the Bradley Building. Planned opening in spring semester.
Burger Bytes
- Renovation began for the new burger café – Burger Bytes – in the former location of Jacket’s Pub/WOW (World of Wings). Planned opening in spring semester.

West Campus Dining
- Planning continued for the West Campus Dining Hall (Woodruff Dining Hall) with the design stages progressing.

Housing
- The Glenn/Towers Residence Halls design plans continued. Renovation of Towers scheduled for completion spring 2014 at which time Glenn renovation will begin.
- Roosevelt House talks continued with plans for purchase and design to be held in 2013.

Stamps Health Services
- Further renovation began at Stamps Health Services, especially the Women’s Center. Scheduled renovation due for completion Spring Semester.

Parking and Transportation Services
- The Design Phase of W21 completed during fall semester with construction due for completion 2013.
- E81 lighting design phase started.
- Curran waterproofing design started.
- 14th Street renovation design started.
- Peters Parking Deck design phase started.

In the news...
- The National Association of College Auxiliary Services (NACAS) held its Annual Meeting in Atlanta, Oct. 27-31. Rich Steele (Senior Director, Auxiliary Services) was the Program Committee Chair.
- Human Resources represented Georgia Tech at the University System of Georgia’s Equal Employment Opportunity/Affirmative Action Officers conference. Thomas Vance (Senior HR Business Partner) was re-elected as Treasurer for the group.
- Cheryl Cofield (Director, Diversity Management) was invited to present at three 2013 conferences. She also graduated from The Conference Board’s New Diversity Leaders Boot Camp.
- Parking & Transportation Services’ article “Digital Dashboard Redefines Nighttime Shuttle” published in the spring 2012 College Services magazine was awarded 2nd place in the best article contest by the NACAS Communication Services Committee.
- Transportation Services was selected a Platinum Partner by the Clean Air Campaign.
• **Transportation Services** presented work and accomplishments at NACAS, the International Conference for the Association for Commuter Transportation, the Georgia Planning Association and the International Parking Institute.

• Campus Services’ employees received Employee of the Month honors during September, October, November and December, respectively, **Vielka Lewis** (Housing), **Peter Jok** (Stamps Health Services), **Keith Trawick** (Parking and Transportation Services) and **Mark Sinness** (Business Services)

For more information on Campus Services programs, services, facilities and news items, visit [www.ImportantStuff.gatech.edu](http://www.ImportantStuff.gatech.edu) or email Melissa Moore at melissa.moore@gatech.edu